



Leicester  
City Council

## **MEETING OF THE STANDARDS ADVISORY BOARD**

**DATE: WEDNESDAY, 14 NOVEMBER 2012**  
**TIME: 6:30 pm or on the rising of the Standards Committee, whichever is the later**  
**PLACE: THE FOUNTAIN ROOM - GROUND FLOOR, TOWN HALL, TOWN HALL SQUARE, LEICESTER**

### **Members of the Board**

Ms Amanda Fitchett (Independent Member)  
Mr Desmond Henderson (Independent Member)  
Ms Joanne Holland (Independent Member)  
Ms Glynis Middleton (Independent Member)  
One Vacancy (Independent Member)

Councillors Grant, Shelton, Sood and Waddington

Standing Invitees:

Mr David Lindley (Independent Person)  
Ms Caroline Roberts (Independent Person)

Members of the Board are invited to attend the above meeting to consider the items of business listed overleaf.

*Elaine Baker*

for the Monitoring Officer

**Officer contact: Elaine Baker**  
*Democratic Support, Leicester City Council*  
*Town Hall, Town Hall Square, Leicester LE1 9BG*  
*(Tel. 0116 229 8806 Fax. 0116 229 8819)*

## **INFORMATION FOR MEMBERS OF THE PUBLIC**

### **ACCESS TO INFORMATION AND MEETINGS**

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council. Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. There are procedures for you to ask questions and make representations to Scrutiny Committees, Community Meetings and Council. Please contact Democratic Support, as detailed below for further guidance on this.

You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk) or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, King Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

### **WHEELCHAIR ACCESS**

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

### **BRAILLE/AUDIO TAPE/TRANSLATION**

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

### **INDUCTION LOOPS**

There are induction loop facilities in meeting rooms. Please speak to the Democratic Services Officer at the meeting if you wish to use this facility or contact them as detailed below.

**General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Elaine Baker, Democratic Support on 0116 229 8806 or email [Elaine.Baker@leicester.gov.uk](mailto:Elaine.Baker@leicester.gov.uk) or call in at the Town Hall.**

**Press Enquiries - please phone the Communications Unit on 0116 252 6081**

## **PUBLIC SESSION**

### **AGENDA**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. MEMBERSHIP OF THE STANDARDS ADVISORY BOARD**

Members are asked to note the membership of the Standards Advisory Board, as detailed on the front of the agenda

#### **3. APPOINTMENT OF CHAIR**

To appoint a Chair for this meeting

#### **4. METHOD OF OPERATION OF BOARD**

The Board's terms of reference are set out within the Terms of Reference for the Standards Committee, as shown below:-

- Composition - The Standards Advisory Board shall comprise nine Members, made up of four Elected Councillors and five Independent Members. The Independent Members shall be co-opted voting members of the Board, and it shall be chaired by an Independent Member.
- Quorum – The quorum for a meeting of the Board shall be three, with a majority or equal number of Independent Members (with the Independent Chair having the casting vote)
- Frequency of Meetings –The Standards Advisory Board will meet as and when required.

The Board is recommended to consider how it wishes to operate. For example:-

- Is there a preferred time and/or day for meetings?
- Should the four Councillors who are members of the Standards Committee all attend each Board meeting, or should a rota be established?
- Should efforts be made to fill the current vacancy for an Independent Member, or is there currently a sufficient number of Independent Members to enable the Board to function effectively?

#### **5. DECLARATIONS OF INTEREST**

Members are asked to declare any interests they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance

Act 1992 applies to them.

**6. ANY OTHER URGENT BUSINESS**

**7. PRIVATE SESSION**

MEMBERS OF THE PUBLIC TO NOTE

Under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

The Committee is recommended to consider the following reports in private on the grounds that they contain 'exempt' information as defined by the Local Government (Access to Information) Act 1985, as amended and consequently that the Cabinet makes the following resolution:-

“that the press and public be excluded during consideration of the following reports in accordance with the provisions of Section 100A(4) of the Local Government Act 1972, as amended, because they involve the likely disclosure of 'exempt' information, as defined in the Paragraphs detailed below of Part 1 of Schedule 12A of the Act and taking all the circumstances into account, it is considered that the public interest in maintaining the information as exempt outweighs the public interest in disclosing the information.

Paragraph 1

Information relating to any individual

Paragraph 2

Information which is likely to reveal the identity of an individual

**8. COMPLAINT AGAINST A COUNCILLOR: TO  
CONSIDER THE INVESTIGATOR'S FINDINGS**

**Appendix A**

The Monitoring Officer submits a report.